

Minutes of Meeting
Charlevoix Township Board
December 12, 2022

Members Present: All roll call vote was taken, and Supervisor Dan Ulrich, Sandra Witherspoon, Theda Williams and Kate Stewart were present.

Agenda: Approved with the addition of discussion of the EMS station/U.S. 31 South property to old business. Witherspoon made the Motion, with Stewart supporting, to approve the agenda as amended. All in favor. Motion carries unanimously **(M-70-22)**

Minutes: The Minutes of the regular meeting held November 14, 2022. Witherspoon made the Motion, with Stewart supporting, to approve the minutes as presented. All in favor. Motion carried unanimously. **(M-71-22)**

Appointment of Trustee: The open position on the Township Board was advertised. JB Hoyt expressed interest in the position. Mr. Hoyt talked about his interest and his qualifications. Williams made the Motion, with Stewart supporting, to nominate JB Hoyt as the new Trustee. Nominations were closed. A roll call vote was taken, and all were in favor and the Motion carried unanimously. **(M-72-22)** He was sworn in, reading the oath. He then joined the Board at the table.

Treasurer's Report: Treasurer Williams was present to discuss the accounts as of the end of November. General Fund: 457,165.31, the Water Department was at \$175,438.69, the Fire Department \$295,883.29, Trust and Agency \$2,998.88 and the Fire Department Millage account was \$171,665.95. The budget was reviewed and discussed. Witherspoon made the Motion, with Stewart supporting, to adjust the budget as discussed. All in favor and Motion carried unanimously. **(M-73-22)**

Water Department: Dan Riley was present to discuss the Water Department. Tim has passed his water license test. It was requested to have Tim replace Performance Engineering. Stewart made the Motion, with Hoyt supporting, to appoint Tim Collins as the back-up Operator to include the appropriate pay raise for the position. All in favor. Motion carries unanimously. **(M-74-22)** Peerless Midwest is wrapping up their work. Emergency back-up power is not working as it should. Working out a solution for the situation.

Recreation Department: Not much to report. Everything is put away and all looks good.

Fire Department: Dan Thorp was present to report on the Fire Department. They had 16 calls last month. A truck is getting repainted. Talked about having a Christmas party at the Firehall in January 21 at 5pm, with all bringing a dish to pass. Waiting on the new truck to get lettered.

EMS: the building is still being constructed. The EMS Board had a special meeting to approve to buy the property on the south end of town from the Township.

Zoning Administrator Report: John Ferguson's report was reviewed and discussed.

Public Comments: None

Old Business:

Property purchased from the County made offer to Lake Charlevoix EMS board to allow them to purchase property. The EMS authority would like to purchase property for future use. Williams made the Motion, with Stewart supporting, to approve the sale of the property to Lake Charlevoix EMS for the price the Township purchased, including any taxes paid on the property. All in favor. Motion carries unanimously. **(M-75-22)**

New Business:

Water Tower Repainting: Discussed proposed contract from Dixon Engineering for painting of the water towers. The project is expected to end in the fall of 2024. Discussed the colors of the water tower and discussed the possibly of creating and adding a Township logo. Stewart made the Motion with Hoyt supporting, to accept Dixon Engineering's proposal for phase I. Motion carried unanimously. **(M-76-22)** Discussed getting the community involved in the logo creation.

Update from Supervisor: None

Announcements/Correspondence: The Board of State Canvassers will be at the Township to conduct a recount of Proposal 3. State administers and oversees recount.

Authorization to pay bills: Stewart made the Motion, with Williams supporting, to allow the Clerk to pay the bills; All in favor. Motion carries unanimously. **(M-77-22)**

Public Comments: None.

Stewart asked about speed limit sign and leaves

Meeting adjourned at 7:51pm

Respectfully submitted,

Mindy Joy, recording secretary