

Minutes of Meeting

Charlevoix Township Board

January 9, 2023

Members Present: A roll vote was taken and Supervisor Dan Ulrich, Kate Stewart; Sandy Witherspoon, Theda Williams and JB Hoyt were present.

Agenda: The Agenda was approved as presented.

Minutes: Witherspoon made the Motion, with Stewart supporting, to approve the minutes of the regular meeting held December 12, 2022. All in favor and the Motion carried unanimously. **(M01-23)** Hoyt made the Motion with Stewart supporting, to approve the minutes of the Special Board Meeting, with corrections, held December 21, 2023. All in favor and the Motion carried. **(M02-23)**

Treasurer's Report: Treasurer Williams was present to discuss the accounts as of the end of December. General fund was \$400,704.82; the Water Department was at \$184,587.32; the Fire Department was \$331,813.57; The Fire Station Bond Fund was \$39,035.95; Trust and Agency was \$3,541.88. Still working with 4Front to switch accounts. The budget was reviewed and discussed. Will work on the budget this week to establish accounts for leased trucks.

Water Department: Dan Riley was present to discuss the water department. Had more water pumped this year than last. Discussed tapping fees and the need for a specific policy. The matter will be researched and reviewed and be discussed further at a future meeting. EGLE is requiring the Township to verify 25% of the unknown service lines, which needs to be completed by 2025. Annual pumpage testing came back. All looks good except for the PaBaShan well site.

Recreation Department: None

Fire department Report: Report was reviewed and discussed. Unit 22 (truck that was involved in accident) is back and in service

Zoning Administrator Report: The report submitted by Zoning Administrator John Ferguson was reviewed and discussed.

EMS: Kate Stewart gave an update on EMS. Property has been purchased and nothing has happened with it yet.

Public Comment: None

Old Business:

Property sale: The sale of the southside property occurred at the end of December.

New business:

Charlevoix County Recreations: Application submitted to the County for recreation needs. They have a \$10,000. Discussed adding picnic table, benches and a trash receptacle or two. The application has to be submitted by the end of the month.

Resolution 23-001 was read into the record and the matter was reviewed and discussed. Hoyt made the Motion with Stewart, supporting, to approve the Motion to approve resolution 23-001 as revised. All in favor. Motion passes unanimously. **(M-03-23)**

Resolution 23-002 The matter was reviewed and discussed. Witherspoon made the motion, with Williams supporting to approve Resolution 23-002. All in favor. Motion passes unanimously. **(M-04-23)**

Updates: The Planning Commission has a full five member planning commission. The ZBA consists of Chairperson Margo Johnson, Maryann Ehinger and Dan Ulrich. Witherspoon made the Motion, with Stewart supporting, to approve Bradford Lewis to the Planning Commission. All in favor and the Motion passed unanimously. **(M05-23)**

Logo Discussion: The need for a logo was discussed. The process was discussed with the help of graphic designer Kathy Lipert. Discussed the desire for a simple logo focusing on nature.

Update: Will hold a meeting in February. County Commissioner, Anne Marie Conway indicated that she will be present at future meetings.

Supervisor Update: Discussed correspondence from with Dixon Engineering to formulate plan of attack. Also discussed updates to the website. Annual audit for fiscal year 2022 was completed and sent to the state. One comment was received and is being working on. Lyle Gennett, Mayor of Charlevoix., informed the Township that there will be a deer culling in March. JB Hoyt was invited to GLE Next which is next week and will give feedback on what he learns. Underground pipes were discussed. A reminder that the MTA Annual Meeting is in April in TC.

Authorization to pay bills: Williams made the Motion, with Hoyt supporting, to allow the Clerk to pay the bills. All in favor and the Motion passed unanimously. **(M-06-23)**

Public Comment: None

Next Meeting: February 13, 2023

Respectfully submitted,
Mindy Joy, recording secretary
8:11pm