

Charlevoix Township Board
Minutes of Meeting
July 12, 2021

The Charlevoix Township Board Meeting was called to order by Sandra Witherspoon, Township Clerk. Members Williams, Stewart, and Ulrich present: Supervisor Kochanny was absent

The Minutes of the June 14, 2021 and June 30, 2021 were accepted. Stewart made the Motion with Williams supporting, to approve minutes. Minutes were approved by Stewart, Williams, Witherspoon and Ulrich. Ulrich abstained from the approval of June 14 minutes. Motion approved. **(M-33-21)**

The Financial report was given by Treasurer Williams. At the end of June the General Fund had \$530,316.82; Water Fund \$27,898.88; Fire Department \$115,654.74; Trust and Agency \$1.00; and the Fire Station Millage Account \$154,296.79. Treasurer Williams requested having the monthly financial report include the budget. The 2020-2021 budget was reviewed and discussed. Ulrich made the Motion with Stewart support to approve the adjustments to the 2020-2021 budget. All in favor with Witherspoon abstaining. Motion carries. **(M-34-21)** Adjustments to the 2021-2022 budget were reviewed and discussed. Ulrich made the Motion with Stewart supporting, to approve the changes. Motion unanimously approved **(M-35-21)** Adjustments to the Clerk's salary was discussed. Williams made the Motion with Stewart supporting, to make the proposed adjustments **(M-36-21)** Motion approved by Stewart, Ulrich and Williams, with Witherspoon abstaining. Motion passes

Water Department: Dan Riley gave a review of Water Department activities.

Fire Department: Dan Thorp gave an overview of the Fire Department. Lake Charlevoix EMS Authority is giving a check to the Township for his yearly wages as the director of the EMS. The Township will pay Dan monthly and will be part of his fire chief pay.

Recreation Department: Justin Perkins gave a review of the Recreation Department activities.

Zoning Administrator Report: John Ferguson's report was reviewed and discussed.

Public Comment: Mary Ann Ehinger stated that John Ferguson is doing a great job and does need help; She is opposed to the Township giving money to the Venetian Festival. Gave thanks to Supervisor Kochanny for all of his work; Nancy LaCroix opposed giving money to Venetian Festival.

Old Business:

Resolution 21-008 – proposed water rate increase was read. The matter was reviewed and discussed. Williams made the Motion with Stewart supporting to remove the 1.5 multiplier for customers outside of Charlevoix Township. Motion Carried Unanimously. **(M-37-21)** Witherspoon made the Motion with Ulrich supporting to change the start date to August 15, 2021 to the next billing cycle. Motion carried unanimously. Motion carried unanimously. **(M-38-21)** Williams made the Motion with Stewart supporting to approve Resolution 21-2008 as amended. Motion carried unanimously **(M-39-21)**

Charlevoix Public Library: Ryan Deery was present to give a review of Charlevoix Public Library.

Venetian Festival: Dan Barron and John Winn were present to discuss needed support for the Charlevoix Venetian Festival. Williams made the Motion with Ulrich supporting, to approve this a \$4,000 donation for this year. Ulrich, Witherspoon and Williams were in favor with Stewart opposing. Motion Passed. **(M-40-21)**

New Business: received a letter regarding property on Old U.S. 31 South regarding the right of first refusal. The property could be purchased for taxes owed. Williams recommends that the Township maintains their right of first refusal after a review with the County Treasurer to confirm amount of taxes owed. There is a deadline for July and a special meeting may be needed to purchase. Matter tabled for a special meeting.

FOIA coordinator. For Charlevoix township to appoint Annie Burnett as FOIA coordinator. Ulrich made the Motion, with Stewart supporting, to appoint Annie Burnett as FOIA coordinator for the Township of Charlevoix. **(M-41-21)**

Insurance Renewal: Greg from Peterson, McGregor and Associates was present to discuss insurance renewal. He made a recommendation of increasing accident disability benefit for fire department from \$200 to \$500 per week insurance with a cost difference of \$800 per year. Stewart Made the Motion, with Williams supporting, to approve increase of the weekly benefit from \$200 per week to \$500 per week; all in favor. Motion Passed unanimously. **(M-42-21)** Ulrich made the Motion, with Stewart supporting, to approve a three year contract for insurance. All in favor. Motion Passed unanimously. **(M-43-21)**

Supervisor Update: Tim Kochanny was unable to be present at this meeting. He has submitted resignation due to personal family matters. His resignation letter was read into the record. His last day will be July 24, 2021. There is a 45 day time period in which to appoint a supervisor. Williams made the Motion, with Stewart supporting, to accept resignation as of July 24, 2021. Motion passed unanimously. **(M-44-21)**

Correspondence: Received information from equalization department: A FOIA request received from last election.

Williams made the Motion, with Stewart supporting, to allow the Clerk to pay the bills as presented. Motion carried unanimously. **(M-45-21)**

Public Comment: NONE

Announcements: NONE

The Meeting adjourned at 8:36pm
Respectfully submitted,
Mindy Joy, Recording Secretary

