

Charlevoix Township Board Meeting

May 8, 20223

7:00pm

**Members Present:** Supervisor Dan Ulrich, Sandra Witherspoon, Theda Williams and JB Hoyt. Kate Stewart was absent. A roll call vote was taken.

**Agenda:** Witherspoon made the Motion, with Hoyt in favor, to approve the Agenda with an adjustment of order of the agenda. All in favor. Motion carries unanimously **(M27-23)**

**Approval of Minutes:** The minutes were approved, with correction. Hoyt made the Motion, with Witherspoon supporting, to approve the Minutes with correction. All in favor. Motion carries unanimously. **(M28-23)**

Kevin Mannor of Municipal Retirement Systems, Inc. was present to discuss retirement plans.

**Treasurer's Report:** Theda Williams was present to give an overview of the budget. As of the end of April, the General Fund was at \$329,885.41 in the Huntington Bank Account and \$ 521,021.21 at 4Front Credit Union. The Water Fund was \$148,920.68 and the Fire Department Fund was \$278,920.89; Trust and Agency was \$6,254.80 and Fire Department Millage Bond was \$212,283.93. The Budget was discussed.

**Water Department:** Dan Riley was present to give an update on the Water Department. Believes there may be a leak on the southside due to the amount of water being used. Southside and Northside flushing has been completed. The issues with the several wells were discussed. Hoyt made the Motion, with Williams supporting, for Dan to proceed on the renovation of Well Number 6, not to exceed \$120,000. All in favor. Motion carries unanimously. **(M29-23)**

**Fire Department:** Chief Thorp was present to give an update on the Fire Department. There were 21 calls last month. Thorp and Seese will be heading to Wisconsin to tour fire truck factory. An email was sent to the Venetian Committee. Discussed fundraising procedures.

**Recreation Department:** Todd Klinger was present to give an update on the Recreation Department. He is working on getting things cleaned up. Discussed current equipment and the need for replacement equipment. Hoyt made the Motion, with Williams supporting, to lease two pieces of equipment as outlined and the purchase of the mower deck. All in favor. Motion carries unanimously. **(M30-23)** Old equipment will be taken to the auction.

**Zoning Administrator:** Zoning Administrator John Ferguson was present and his report was reviewed and discussed.

**Public Comment:** Dan Barron was present to discuss the Venetian Committee's request for a \$7,500 donation. Kris Way was present to talk about pickle ball and the possibility of more pickle ball courts.

## Old Business:

**Water Department Fee Increase:** Discussed proposed fee increases. Feels that the 10% increase per year is a cleaner way to proceed. The matter will be discussed further next month.

**Resolution 23-005:** Matter will be discussed later when more information is available.

**Website Redevelopment:** Hoyt was present to discuss the various companies along with feedback from others who have used the companies. He feels comfortable with Shumaker with content and cost. Williams made the Motion, with Hoyt supporting, to proceed with the Shumaker proposal for website design. All in favor. Motion carries unanimously. **(M31-23)**.

## New Business:

**Update from Supervisor:** Charlevoix County Road Commission received a bid for the Mercer Road work. Submitted an application for a .gov designation for emails and website.

**Correspondence:** None

Williams made the Motion, with Hoyt supporting, for authorization to pay the bills. All in favor. Motion carries unanimously. **(M32-23)**

**Public Comment:** None

Meeting adjourned at 8:45pm  
Respectfully submitted,  
Mindy Joy, Recording Secretary