

Charlevoix Township Board Meeting

July 10, 2023

Members Present: Supervisor Dan Ulrich, Sandra Witherspoon, Kate Stewart, JB Hoyt and Theda Williams.

Agenda: Witherspoon made the Motion, with Williams supporting to approve the agenda as presented. All in favor. Motion carries unanimously. **(M51-23)**

Approval of Minutes: Hoyt made the Motion, with Stewart supporting, to approve the June 12, 2023 minutes with corrections. All in favor. Motion carries unanimously. **(M-52-23)** Witherspoon made the Motion, with Williams supporting, to approve the June 28, 2023 Budget Meeting Minutes, as presented. All in favor. Motion carries unanimously. **(M-53-23)**

Treasurer's Report: Treasurer Theda Williams was present to give an overview of the budget. As of the end of June, the General Fund was at \$860,164.27; The Water Fund was at \$106,475.71; the Fire Department Fund was at \$348,562.84; Trust and Agency was at \$1.00; and the Fire Department Millage Fund was at \$191,585.01. Adjustments to the budget were discussed. Hoyt made the Motion, with Stewart supporting, to approve the budget adjustments as discussed. All in favor. Motion carries unanimously. **(M-54-23)**

Water Department: Dan Riley was present to give an update on the Water Department. Water production is high. Service line verifications are moving slowly. The PaBaShan well will be pulled tomorrow and should be back up and running at the end of next week.

Fire Department: Chief Dan Thorp was present to give an overview of the Fire Department. 21 calls last month with one dive call. They were notified that they will get the two percent grant for \$15,000. The upcoming open house was discussed. The grant submitted to the State of Michigan was discussed. The savings account that the fire department association has was discussed. The possibility of having a savings account to help track donations was discussed. The purchase of a water softener was discussed. Hoyt made the Motion, with Williams supporting, to purchase the water softener for \$4,100. All in favor. Motion carries unanimously. **(M-55-23)**

EMS report: Nothing at this time.

Recreation Department: Todd Klinger was present to give an overview of the Recreation Department. Parks have been busy. May need to have some work on the outfield grass later this fall.

Zoning Administrator: John Ferguson's report was reviewed and discussed.

Public Comments: The noise level of the music during baseball tournaments was discussed.

OLD BUSINESS:

Water Tower project: The project timelines were discussed. Witherspoon made the Motion, with Stewart supporting, to table the matter until they discuss the matter further with Dixon Engineering. All in favor. Motion carries unanimously. **(M-56-23)**

Website: The status of the website was discussed.

Township Logo: Discussed where the logo will be used. The need to be trademarked will be discussed further.

NEW BUSINESS:

Venetian Festival: The request for financial support for the Venetian Festival was discussed. The concerns expressed by a few residents were discussed. Williams made the Motion, with Hoyt supporting, to approve giving the Venetian Festival \$7,500. All in favor. Motion carries unanimously. **(M-57-23)**

Marion Township Water Service: Attorney John Jarema was present to explain the request from Marion Township for water service franchise. The matter was reviewed and discussed. Mr. Jarema will draft a letter to the Marion Township attorney outlining the many concerns with the request.

Update from Township Supervisor: None

Correspondence: None

Authorization to pay the bills. Stewart made the Motion, with Williams supporting, to authorize the payment of the bills. All in favor. Motion carries unanimously. **(M-58-23)**

PUBLIC COMMENT: None.

Meeting adjourned at 8:37pm
Respectfully submitted,
Mindy Joy, recording secretary