

Charlevoix Township Board Meeting

August 14, 2023

Members Present: Supervisor Dan Ulrich, Sandra Witherspoon, Theda Williams, Kate Stewart and JB Hoyt.

Agenda: Hoyt made the Motion, with Stewart supporting, to approve the agenda with adjustment of insurance presentation. All in favor. Motion carries unanimously. **(M59-23)**

Approval of Minutes: Stewart made the Motion with Witherspoon supporting to approve the July Minutes as presented. All in favor. Motion carries unanimously. **(M60-23)**

Treasurer's Report: Treasurer Williams was present to give an overview of the budget. As of the end of July, the General Fund was at \$724,774.88; The Water Fund was at \$120,008.49; the Fire Department Fund was at \$372,014.88; Trust and Agency was at \$814; and the Fire Department Millage Fund was at \$191,585.01.

Insurance Policies Update: Greg Burroughs of Peterson McGregor Insurance was present to review the Township's insurance.

Water Department: Dan Riley was present to give an update on the Water Department. The PaBaShan well is up and running and working well. Had an issue with the well in the Country Club, which has been repaired and is now up and running. Service line verifications are taking longer than anticipated. The need for more help in the water department was discussed. The generator was ordered and delivered.

Fire Department: Chief Dan Thorp was present to give an overview of the Fire Department. There were 24 calls made last month. Discussed the recent fire in town. A truck broke down and parts to repair it should be here soon. A few guys are going to Ohio to look at fire trucks. Discussed the possibility of hiring a professional to write grants to help obtaining fire protection equipment.

Recreation Department: Todd Klinger was present to give an overview of the Recreation Department. Getting baseball field ready for winter and soccer fields ready for the soccer season. Discussed the possibility of charging a deposit for field use.

Zoning Administrator: John Ferguson's report was reviewed and discussed.

EMS Report: Nothing at this time.

Public Comments: None

OLD BUSINESS:

Website Update: JB Hoyt gave an update on the status of the new website.

NEW BUSINESS:

Charlevoix Country Club Fairways Association: The request for common meter for the Charlevoix Country Club Fairway was reviewed and discussed. Williams made the Motion, with Stewart supporting,

to deny the request to consolidate the water meters. All in favor. Motion carries unanimously. **(M61—23)**

Planning Commission: Mary Ann Ehinger was present to discuss the appointment of a new Planning Commission member. Hoyt made the Motion, with Witherspoon supporting, to approve the appointment of Ben Turschak to the Planning Commission. All in favor. Motion carries unanimously. **(M62-23)** Discussed the possibility of appointing a secretary to help with typing of the Master Plan, zoning and items for the Zoning Administrator. The Board thanked Mary Ann for her years of service to the Planning Commission.

Recreation Plan Renewal: Matter was tabled as proposals were not received.

North Point Preserve Signage: Reviewed and discussed the contract from The Wood Shop for signage at North Point Preserve. A grant from Great Lakes Energy for \$2,500 towards the signage. Stewart made the Motion, with Hoyt supporting, to approve the contract with The Wood Shop for signage. All in favor. Motion carries unanimously. **(M63-23)** Discussed the possibility of getting another sign for bike trail.

Trash/Litter concerns: Discussed the issue with the trash/litter left at the end of PaBaShan/Country Club Road area. Discussed writing a letter to all Township residents reminding them of the Township Blight Ordinance requirements regarding garbage.

Update from Township Supervisor: Mercer Avenue will be under construction beginning September from Waller Road to Krist.

Correspondence: “Elizabeth Postmus (resident) was present to discuss the issue of trash/litter and a letter received about the trash was reviewed and discussed.

Authorization to pay the bills: Williams made the Motion, with Stewart supporting, to authorize payment of the bills. All in favor. Motion carries unanimously. **(M64-23)**

PUBLIC COMMENT: None.

Meeting adjourned at 9:00pm

Respectfully submitted,
Mindy Joy, Recording Secretary