

## Charlevoix Township Board Meeting

September 11, 2023

**Members Present:** Supervisor Dan Ulrich, Sandra Witherspoon, Theda Williams, Kate Stewart and JB Hoyt.

**Agenda:** Witherspoon made the Motion, with Williams supporting, to approve the Agenda with the addition of fire department recognition and the updates of the website. All in favor. Motion Carries unanimously. **M65-23**

**Approval of Minutes:** Hoyt made the Motion, with Stewart supporting, to approve the minutes as presented. All in favor. Motion carried unanimously. **(M66-23)**

**Treasurer's Report:** As of the end of August, the General Fund was at \$642,706.63, the Water Fund was at \$114,565.91, The Fire Department was at \$455,701.96, Trust and Agency was at \$1,357.00 and the Fire Department Bond Reduction Account was at \$191,585.01. The Budget was reviewed and discussed.

**Water Department:** Dan Riley was present to give an overview of the water department. Still working on lead service line verifications. Had the testing on pump wells with a good report on all except one on the South side. Due to all of the requirements by the State and other issues, the addition of another full-time person was discussed. Hoyt made the Motion, with Williams supporting, to add a full time person to the Water Department. Motion carries unanimously. **(M67-23)**

**Fire Department:** Dan Thorp was present to give an overview of the fire department. They had 19 calls last month. The Divers did a dive clean up. Working on getting hoses tested. Will meet in the future to discuss the purchase of a firetruck. There will be an appreciation pig roast held on Saturday with EJ Fire Department covering.

**EMS:** Nothing at this time.

**Recreation Department:** Todd Klinger was present to give an overview of the recreation department. Soccer Fields and baseball fields were seeded. Will be working on maintenance items and preparing for winter.

**Zoning Administrator:** John Ferguson's report was reviewed and discussed.

**Public Comments:** Anne Marie Conway was present to give the Township updates, including the brownfield plan and the County budget.

### OLD BUSINESS:

**Resolution 23-006 and Resolution 23-013:** The County requested that Resolution 23-006 be rescinded due to language that was not included. Resolution 23-013 was proposed to replace it, which did not have the Township's requested language. The Matter is tabled until the correct language is included in the proposed Resolution.

**Recreation Plan Renewal:** Stephanie Marchbanks from Networks Northwest was present to discuss their proposal for an updated recreation plan. The matter was reviewed and discussed. The plan

submitted by Gosling Czubak Engineering was also reviewed and discussed. Both proposals will be compared and reviewed further.

## NEW BUSINESS:

**Township Park and Recreation Committee Formation:** Discussed the creation of a township park and recreation committee. Hoyt made the Motion, with Stewart supporting to continue forward with the efforts to identify and solidify to better provide a plan and identify a parks committee and better solidify that plan, with details to follow. All in favor. Motion carries unanimously **(M68-23)**

**Fire Department Recognition:** Discussed the dedication, commitment, and training of the volunteer firefighters and all that they do. Discussed ways to inform the community.

**Update from the Township Supervisor:** The new server has been installed. The website is up and running. Hoyt expressed his appreciation for everyone's help with the transition and gave a further update on the website. The logo for the letterhead. The Township now has a .gov domain. Mercer Avenue will be under construction soon. A letter was sent to residents along PaBaShan and Meanderline about Charlevoix Township's Blight Ordinance. New job was posted on Michigan Works.

**Correspondence:** EGLE sent a letter stating that they have reversed their position on the wetlands in the building project located on Boyne City Road.

**Authorization to pay the bills:** Willians made the Motion, with Stewart supporting, to authorize payment of the bills. All in favor. Motion carries unanimously. **(M69-23)**

**Public Comment:** None

Adjourned at 8:28pm

Respectfully submitted,

Mindy Joy, Recording Secretary