

Charlevoix Township Board Meeting

November 13, 2023

Members Present: Supervisor Dan Ulrich, Kate Stewart, Theda Williams, Sandra Witherspoon and JB Hoyt

Absent: None

Minutes: Witherspoon made the Motion, with Stewart supporting, to accept the minutes as presented. All in favor. **(M 81-23)**

Agenda: Ulrich made the Motion, with Stewart supporting, to approve the agenda with the adjustment of the request for proposal from Beckett and Raeder to be heard after staff updates. All in favor. Motion carried unanimously. **(M 82-23)**

Treasurer's Report: Treasurer Williams was present to give an overview of the budget. As of the end of October, the General Fund was at \$ 574,033.54, the Water Fund was at \$75,967.71, the Fire Department was at \$399,191.16. Trust and Agency was at \$2,713.02, and the Fire Department Bond Reduction Account was at \$191,633.30. The Budget was reviewed and discussed.

Water Department: Dan Riley was present to give an update on the Water Department. He stated that everything is running smoothly. Hydrant flushing has been completed. Lead verification has been on hold while working on leaf removal. Discussed the status of lead verification. The EGLE inspection was discussed. The generator has not yet been hooked up.

Fire Department: Greg Seese was present to discuss the status of the Fire Department. They had 18 runs in October. In the process of getting winter pump testing completed. Still waiting on a quote from Pierce for the Fire Truck. Discussed the tour of the ladder truck plant in Ohio. It was noted that the City of Charlevoix is willing to help with the costs of the new truck.

Recreation Department: Todd Klinger was present to discuss the status of the Recreation Department. They have been equipment away for the winter and will begin work on gearing up for next year. Discussed how the website was coming along. Working on a parks and recreation committee.

Zoning Administrator: Zoning Administrator John Ferguson's report was reviewed and discussed.

EMS: Kate Stewart stated that the budget has been completed and all looks well.

Public Comment: None

New Business:

Recreation Plan Renewal: Ken Lane, of Beckett and Raeder was present to discuss his proposal for a Five Year Parks and Recreation Plan.

Old Business:

Resolution 23-013 – Annexation of County Property (revised): The matter was discussed. Attorney Jarema said that State will not allow for a reverter clause to be included. Discussed the agreement that was made with the City that if the property were vacated by the County, the property would revert back

to the Township. Stewart made the Motion, with Hoyt supporting, to approve Resolution 23-013 while pursuing a reverter agreement. All in favor and the Motion carries unanimously. **(M83-23)**

Consultant Selection – Recreation Plan Renewal: The submitted plans were reviewed and discussed. Hoyt made the Motion with Williams supporting, to move forward with Beckett and Raeder, Inc. to develop a park and recreation plan on a prompt basis. All in favor Motion carries unanimously. **(M 84-23)**

Non-Statutory Duties of Board Members: The matter was discussed. Williams made the Motion, with Stewart supporting, for the current fiscal year to pay the Clerk \$400 per election, to include the one that just happened. All in favor (with Witherspoon abstaining). Motion carried. **(M-85-23)**

New Business:

Planning Commission: Discussion about an Enforcement Officer: The matter was discussed. The matter will be suspended for further conversation. A job description should be created. Supervisor Ulrich will work with Planning Commission Chair Ben Owens and will review further.

Update from Township Supervisor: Hoyt mentioned that he is continuing to work with the recycling coalition. They are working on a recycling plan to be in place by 2024/2025. He also stated that house and senate passed bills about wind and solar systems.

Correspondence: None

Authorization to pay bills: Discussed clarifying records on bills. Hoyt made the Motion Stewart supporting, to pay the bills as presented. All in favor. Motion carries unanimously. **(M86-23)**
Discussed cleaning up categories in the accounts.

Public Comments: None

Announcements:

Meeting Adjourned at 8:30pm
Respectfully submitted,
Mindy Joy, Recording Secretary