

Charlevoix Township Board Meeting

March 11, 2024
Regular Meeting Minutes

Members Present: Supervisor Dan Ulrich, Theda Williams, Kate Stewart and Sandra Witherspoon were present. J.B. Hoyt was absent. A roll call vote was taken.

Agenda: Stewart made the Motion, with Witherspoon supporting, to approve the agenda as presented. All in favor. Motion carries unanimously. **(M22-24)**

Minutes: Williams made the Motion with Stewart supporting to approve the agenda as presented. All in favor. Motion carries unanimously. **(M23-24)**

Treasurer's Report: As of the end of February the General Fund \$744,666.01, the Water Fund was at \$108,690.90; the Fire Department was at \$365,456.41 and the Fire Department Bond was \$230,855.30 and Trust and Agency was at \$5,158.41.

Water Department: Dan Riley was present to discuss the water department. Still waiting to get Northside generator hooked up. Discussed quotes for the southside generator. Williams made the Motion, with Stewart supporting, to approve the Windemuller quote for \$12,525. All in favor. Motion carries unanimously. **(M 24-24)** Continuing education of the water department staff was discussed. They are continuing to work on the reliability study. The work on the southside tower improvements should start in April. Hydrant flushing will begin in March.

Fire Department: Dan Thorp was present to discuss the fire department. His report was reviewed and discussed.

EMS: Dan Ulrich reported for EMS. Looking at possibly getting another transport van.

Recreation Department: Continuing work on the parks and recreation master plan.

Zoning Administrator's Report: John Ferguson was present. His report was reviewed and discussed.

Public Comment: None

OLD BUSINESS:

Employee Handbook: The proposed handbook was reviewed and discussed. Will make the discussed changes and review/approve next month.

Assessor: Discussed the status of the assessor employee status. The matter will be reviewed and discussed further. Ulrich made the Motion, with Williams supporting, to suspend the matter to another meeting. All in favor. Motion carries unanimously. **(M25-24)**

NEW BUSINESS None

Update from Township Supervisor: Spoke with Road Commission regarding the speed limits. A speed study on Waller will take place this spring. The Board of Review met today. There is a new owner of houses being built on Boyne City Road. Discussed the employment status of Vern Graham.

Correspondence: Discussed about email received discussing road conditions. A request for a Township beach cleanup was discussed.

Authorization to pay bills: Williams made the Motion, with Stewart supporting, to allow the clerk to pay the bills. All in favor. Motion carries unanimously. **(M26-24)**

Meeting adjourned at 8:23pm

Respectfully submitted,

Mindy Joy, Recording Secretary