

# Charlevoix Township Board Meeting

## Regular Meeting Minutes

May 13, 2024

**Members Present:** Superintendent Dan Ulrich, Theda Williams, Sandra Witherspoon, Kate Stewart and J.B. Hoyt. A roll call vote was taken.

**Agenda:** It was proposed to add a discussion of the posting of the code compliance officer position **(M36-24)** Stewart made the Motion with Ulrich supporting to approve the agenda as amended.

**Minutes:** Hoyt made the Motion, with Witherspoon supporting, to approve the Minutes as presented. All in favor. Motion carries unanimously. **(M37-24)**

**Treasurer's Report:** As of the end of April, the General Fund was at \$765,148.48; the Water \$119,046.08 ; the Fire Department was at \$376,052.57; Trust and Agency was at \$6,517.53 and the Fire Station Millage Account was at \$246,732.58.

**Water Department:** Dan Riley was present to discuss the water department. The northside general will be hooked up on the 22<sup>nd</sup>. Service line verifications are almost completed. Discussed the renewal of the Hydrocorp contract. Hoyt made the Motion, with Williams supporting, to approve the renewal of the Hydrocorp contracts as discussed. All roll call vote was taken. All in favor. Motion carries unanimously. **(M38-24)** Discussed two water main extensions. The South water tower is coming along well. North fire station hydrant was installed.

**Fire Department:** Chief Thorp was present to discuss the fire department. They had 19 calls last month. Reviewing jaws equipment. Discussed security grant/boat.

**EMS:** Dan Ulrich was present to give an update on EMS. Last month 31 out of 71 calls were in Charlevoix Township. Cameras are being installed in ambulances.

**Recreation Department:** Todd Klinger was present to discuss the recreation department. All fields are being used. Getting reservations for the pavilion. Todd passed his pesticide/herbicide test.

**Zoning Administrators' Report:** John Ferguson was present. His report was reviewed and discussed.

**Public Comments:** Dan Barron was present to discuss support for the Venetian Festival.

**OLD BUSINESS:**

**Code Compliance position:** Discussed posting for the position of Code Compliance officer. Hoyt made the Motion, with Stewart supporting, to approve the posting of the position. All in favor. Motion carries unanimously **(M 39-24)**

## NEW BUSINESS

**Old U.S. 31 South:** Discussed options for repair of the road. Matter was suspended for further review.

**Health Insurance Renewal:** Reviewed and discussed health plans. Will review further and revisit the matter in June.

**Municipal Retirement Plant:** Insurance Company has suggested that the Township switch to Gleaner. The matter will be suspended until next month.

**Supervisor Update:** There is a grant proposal in the works for walkway/access to the Michigan Beach at the Township access site. Discussed firetruck funding and the need for a new firetruck. J.B. Hoyt gave an update on items in legislation: Short term rentals were discussed. Clerk Sandra Witherspoon announced her resignation.

**Correspondence:** Discussed recent FOIA requests. Invitations to various trainings were discussed. Letter received regarding roads was discussed.

**Authorization to pay the bills:** Hoyt made the Motion, with Stewart supporting, to pay the bills. All in favor. Motion carries unanimously **(M 40-24)**

**Public Comment:** None.

Meeting Adjourned at 8:27pm  
Respectfully submitted  
Mindy Joy, recording secretary