

# Charlevoix Township Board Meeting

## Regular Meeting Minutes

June 10, 2024

**Members Present:** Superintendent Dan Ulrich, Theda Williams, Sandra Witherspoon, Kate Stewart and J.B. Hoyt

**Agenda:** Would like to add the Capital Improvement Plan as well as letter from Marlene Golovich. Witherspoon made the Motion, with Stewart supporting, to approve the agenda with additions. All in favor. Motion carries unanimously. **(M41-24)**

**Minutes:** Stewart made the Motion, with Witherspoon supporting, to approve the May 14, 2024 meeting. Stewart made the Motion, with Hoyt supporting, to approve the minutes of the special held May 21, 2024 **(M42-24)** Motion carries unanimously.

**Treasurer's Report:** As of the end of May, the General Fund was at \$775, 409.06, The Water Fund was at \$129,779.86; The Fire Department was at \$354,049.43; Trust and Agency was at \$7,063.53 and the Fire Station Milage account was at \$239,859.68. The budget was discussed. Discussed compensation for board members that serve on other boards.

**Water Department:** Dan Riley was present to give his report on the water department. Pumpage is up. Had another delay with the generator. Discussed the lead service lines. There are only remaining should be wrapped up next week. The south tower has been painted and is up and running.

**Fire Department:** Chief Dan Thorp was present to discuss the fire department. Had 17 calls last month.

**Recreation Department:** Todd Klinger was present to give an overview of the Recreation Department.

**Zoning Administrator's Report:** John Ferguson was present: His report was reviewed and discussed.

**EMS:** No report tonight

**Public Comment:** Anne Marie Conway talked about recycling and concerns received from a constituent regarding area bicycling trails.

**OLD BUSINESS:**

**Old U.S. 31 South:** Discussed the repair and repaving options of the road. The matter will be suspended and discussed at a future meeting.

**Health Insurance Plan Renewal:** The Priority Health plan was reviewed and discussed. A suggestion for an employee contribution to the plan Hoyt made the Motion, with Stewart supporting, to approve the proposal of health coverage. All in favor. Motion carries unanimously. **(M43-24)**

**Municipal Retirement Policy:** Discussed the Gleaner Life Insurance policies vs Brighthouse. Stewart made the Motion with Hoyt supporting to change from Brighthouse to Gleaners. All in favor. Motion carries unanimously. **(M44-24)**

#### NEW BUSINESS:

**Resignation of Sandra Witherspoon:** Current Clerk Sandra Witherspoon's Resignation was reviewed and discussed. Ulrich made the Motion, with Hoyt supporting, to accept the resignation with regret, thanks and appreciation. All in favor. (With Witherspoon abstaining) Motion carries unanimously. **(M45-24)** (Witherspoon left the meeting at this time)

**Appointment of Clerk:** The appointment of Patricia Greensky as the new Township Clerk. Williams made the Motion, with Stewart supporting, to appoint Patricia Greensky as Clerk. All in favor. Motion carries unanimously **(M46-24)**.

**Resignation of Dan Riley:** Dan Riley's letter of resignation was reviewed and discussed. Stewart made the Motion, Hoyt with supporting, to approve Riley's resignation with regret. All in favor. Motion carries unanimously. **(M47-24)**

**Appointment of Water Department Operator in Charge:** The appointment of Tim Collins as operator in charge. Ulrich made the Motion, with Hoyt supporting, to approve the appointment of Tim Collins as Operator in Charge of the Water Department. All in favor. Motion carries unanimously. **(M48-24)**

**Capital Improvement Plan.** The proposed Capital Improvement Plan was reviewed and discussed.

**Venetian Contract:** Discussed the proposed annual contract. Williams made the Motion, with Hoyt supporting, to provide \$7,500 to The Venetian Committee in support of activities as listed in the contract. All in favor. Motion carries unanimously. **(M49-24)**

**Budget Hearing:** Discussed times/dates of the next budget. It was decided that 8am on Wednesday, June 26., 2024.

**Correspondence from Marlene Golovich:** A raise in her hourly rate with the extra duties that will be required. The pay rate will default back to former rate after the November election. Hoyt made the Motion, with Stewart supporting, to approve the increase as requested. All in favor. Motion carries unanimously. **(M50-24)**

**Supervisor Update:** Discussed updates to the recreation plan. Working on a survey. Discussed updates on current legislature

**Correspondence:** Discussed letter received from several Pine Point Township residents regarding issues with neighbor.

**Authorization to Pay the Bills:** Hoyt made the Motion with Williams supporting to pay the bills. All in favor. Motion carries unanimously. **(M 51-24)** Discussed the reports that are submitted. It was requested a report be used gives more information on the entries.

**Public Comment:** None

Meeting Adjourned: 8:30pm

Respectfully submitted,

Mindy Joy, Recording Secretary