

Charlevoix Township Board Meeting

Regular Meeting Minutes

July 8, 2024

Members Present: Superintendent Dan Ulrich, Theda Williams, Patricia Greensky, Kate Stewart and J.B. Hoyt were present.

All stood for the Pledge of Allegiance

Agenda: Ulrich requested that the Old U.S. 31 South road repair and paving options be included in the agenda under old business. Stewart made the Motion, with Greensky supporting, to approve the change to the agenda (M-64-24)

Minutes: Williams made the Motion, with Stewart supporting, to approve the June 10, 2024 meeting minutes as presented. All in favor. Motion carried. (M-65-24.) Hoyt made the Motion, with Stewart supporting, to approve June 13, 2024 Special Meeting Minutes as presented. All in favor. Motion carried. (M-66-24) Greensky made the Motion, with Hoyt supporting, to approve the minutes of the June 26, 2024 budget meeting, as presented. All in favor. Motion carried. (M-67-24)

Treasurer's Report: At the end of June, the General Fund was at \$605,577.45; the Water Fund was at \$216,028.10; The Fire Department Fund was at \$418,716.05; and Trust and Agency was at \$1. The Fire Department Millage was at \$220,545.86. The budget was discussed.

Water Department: Tim Collins was present to discuss the water department. Lead and copper sampling list will be completed this week. Service line verifications were completed and have been submitted. South tower work has been completed. Working on valve turning.

Fire Department: Chief Dan Thorp was present to give his report. Had 29 calls last month. They have received the two percent grant for turn out gear. Discussed the open house to be held at the fire department during Venetian week.

EMS: Dan Ullrich gave an update on EMS.

Recreation Department: Todd Klinger was present to discuss the status of the recreation department. A survey has been produced for the Park and Recreation Plan.

Zoning Administrator's Report: John Ferguson's report was reviewed and discussed. Hoyt gave an update on the Planning Commission.

Public Comment: None

OLD BUSINESS:

Old U.S. 31 South Road Repairs: Discussed costs and budget concerns. Hoyt made the Motion, with Stewart supporting, to have the county move forward on the bidding process, subject to a final budget review. All in favor. Motion carried. **(M-68-24)**

NEW BUSINESS:

VC3, Inc.: Randy Allen was present to discuss his IT Management proposal. The matter was reviewed and discussed. Stewart made the Motion, with Williams supporting, to move forward with acquiring the services of Vc3, Inc. All in favor. Motion carried. **(M69-24)**

Dan Riley/Employment Reconciliations: Reviewed and discussed Dan Riley's proposal to become a temporary backup water operator. Hoyt made the Motion, with Stewart supporting, to approve Dan Riley as temporary backup operator. All in Favor. Motion carries **(M70-24)** Reviewed and discussed Dan Riley's unused PTO. Williams made the Motion, with Greensky supporting, to issue remediation of 95.5 hours of PTO to Dan Riley. All in favor. Motion carried. **(M71-24)**

Code Enforcement Officer: The Code Enforcement Officer position was discussed. Matter will be postponed and will be discussed further at a future meeting.

Update from Township Supervisor: Discussed the Recreation Plan Survey.

Correspondence: Discussed letters received from Nick Easton, Marilyn Chaperon and Karen Peters.

Authorization to pay bills: Williams made the Motion with Stewart supporting to approve the clerk to pay the bills. All in favor. Motion carried. **(M 72-24)**

Public Comment: Nancy Rajewski commented on meeting length.

Adjournment: Hoyt made the Motion with Stewart supporting to adjourn the meeting. Motion passed. **(M73-24)**

Meeting adjourned at 9:19

Respectfully submitted,

Mindy Joy, recording secretary