

Charlevoix Township Board Meeting

Regular Meeting Minutes

September 9, 2024

Members Present: Supervisor Dan Ulrich, Theda Williams, Patricia Greensky and J.B. Hoyt and Kate Stewart were present.

Agenda: Stewart made the Motion, with Greensky supporting, to approve the Agenda as presented. All in favor. Motion carried. **(M81-24)**

Minutes: Williams made the Motion, with Greensky supporting, to approve the August, 2024 minutes with revisions. All in favor. Motion carried **(M-82-24)**.

Treasurer's Report: At the end of July, the General Fund was at \$395,450.66; the Water Fund was at \$69,705.69; The Fire Department Fund was at \$374,853.74; and Trust and Agency was at \$1,363.16. The Fire Department Millage was at \$220,545.86. The budget was discussed.

Water Department: Tim Collins was present to discuss the water department. Working on the completion of two water main extensions. South water tower was inspected. Work on the north tower will start sometime in October. Lead and copper results are back and will go to the State soon.

Fire Department: Chief Dan Thorp was present to give his report. Had 23 calls last month. Discussed the dive clean up. Discussed AppleFest road closures.

Recreation Department: Todd Klinger was present to discuss the status of the recreation department. Soccer is going strong. Working on a new deck for the pavilion. Discussed County recreation allotment.

EMS: Dan Ulrich gave an update on EMS.

Zoning Administrator's Report: John Ferguson report was reviewed and discussed.

Public Comment: None

OLD BUSINESS:

Employment Policy Handbook: Discussed proposed revisions to the handbook. Discussed establishing pay rates. Hoyt made the Motion, with Greensky supporting, to adjust the language under paragraph A, Paid Time Off, to account for family medical leave and add paragraph B, paternity leave, to reflect 20 days per child/children for all employees. All in favor. Motion carries unanimously. **(M-83-24)**

Parks and Recreation Five Year Plan: Committee met last week and discussed survey results. Will work on goals and objectives and the Plan should be before the Board in November.

IT Support: Discussed the status of the transition.

NEW BUSINESS:

Charlevoix County Equalization: Discussed approval of Charlevoix County form L 4029

Deer Population Control: Discussed deer population and information received.

General Fund Credit Card: A discussion was had on increasing limits to general, water and fire fund credit card. This matter will be reviewed further and will be suspended until next month.

Update from Township Supervisor: None

Correspondence: None

Authorization to pay bills: Stewart made the Motion, with Williams supporting, to approve payment of the bills. All in favor. Motion carries. **(M-84-24)**

Public Comment: None

Announcements: None

Meeting adjourned at 8:10pm
Respectfully submitted,
Mindy Joy, recording secretary