

Charlevoix Township Board Meeting

Regular Meeting Minutes

August 12, 2024, 2024

Members Present: Supervisor Dan Ulrich, Theda Williams, Patricia Greensky and J.B. Hoyt were present. Kate Stewart was absent.

Agenda: Williams made the Motion to approve the agenda as presented. All in favor. Motion carried. **(M74-24)**

Minutes: Greensky made the Motion, with Hoyt supporting, to approve the July 8, 2024 meeting. All in favor. Motion carried **(M-75-24)**.

Treasurer's Report: At the end of July, the General Fund was at \$472,159.84; the Water Fund was at \$31,254.62; The Fire Department Fund was at \$397,011.20; and Trust and Agency was at \$817.16. The Fire Department Millage was at \$220,545.86. The budget was discussed. Hoyt made the Motion, with Ulrich supporting, to approve the recommended adjustments to the current budget. All in favor. Motion carried. **(M76-24)**

Water Department: Tim Collins was present to discuss the water department. All went well in July. Water production is up. North side generator work has been completed. Three out of six wells now have generators. Finishing up lead and copper sampling. Still looking for another employee for the water department. The work on the south tower is getting finalized soon and then work on the north tower will commence.

Fire Department: Chief Dan Thorp was present to give his report. Had 30 calls in July. Venetian went well.

EMS: Dan Ulrich gave an update on EMS. Not much to report. Call rate is up. EMS administration is looking for new EMTs. Postponed recognition ceremony.

Recreation Department: Todd Klinger was present to discuss the status of the recreation department. Last baseball tournament was at the end of July. Soccer practice has started up. Landscaping was completed by the rock. Benches were installed in the preserve. A bench was installed by the Michigan Beach walkway.

Zoning Administrator's Report: John Ferguson was present and his report was reviewed and discussed.

Public Comment: Jim Boss and Pam Beatty were present to discuss the large deer population in the Township. Anne Marie Conway was present to talk about the Parks grant that has been reinstated. Discussed missing street signs.

OLD BUSINESS:

VC3, Inc/IT Management Transition Update: Conversion should be completed by the end of the month.

Appointment of Code Enforcement Officer: Discussed the appointment of Russ McCraney as the Code Enforcement Officer.

NEW BUSINESS:

Adoption of Revised Master Plan: Discussed the revisions to the Master Plan. Bradford Lewis, Charlevoix Township Planning Commission Member, was present to give an overview of the revisions. Ulrich made the Motion, with Williams supporting, to approve the Master Plan with additional items to be considered. All in favor. Motion carries. **(M 77-24)**

Employment Policy Handbook amendment: Discussed including language for family leave provisions. The matter will be reviewed and discussed at a future meeting.

Re-appointment of Township representative to LCEMSA Board: Williams made the Motion with Hoyt supporting to approve Dan Ulrich to the LCEMSA Board. All in favor. Motion carries unanimously. **(M78-24)**

Water Department Budget: Discussed proposed amendments to the Water Department Budget. Hoyt made the Motion with Greensky supporting, to amend the Water Department Budget to include a water training item. All in favor. Motion carried. **(M79-24)**

Logo Wear Purchasing Options: Discussed options for purchasing items with the Charlevoix Township logo.

Update from Township Supervisor: Ulrich gave an update on Parks & Recreation Plan Update. Had about 130 responses to survey.

Correspondence: None

Authorization to pay bills: Williams made the Motion, with Hoyt supporting, to approve payment of the bills. All in favor. Motion carries. **(M80-24)**

Public Comment: None

Announcements: None

Meeting adjourned at 8:02pm
Respectfully submitted,
Mindy Joy, recording secretary

