

# Charlevoix Township Board Meeting

## Regular Meeting Minutes

November 11, 2024

Supervisor Dan Ulrich called the meeting to order with Theda Williams, Patri, Kate Stewart, J.B. Hoyt present. Patricia Greensky was absent.

**Agenda:** Ulrich made the Motion with Hoyt supporting to approve the agenda with the addition of a discussion about the Fire Department staff. **(M91-24)** All in favor. Motion carries unanimously.

**Minutes:** Williams made the Motion with Stewart supporting, to approve the minutes as presented. **(M92-24)** All in favor. Motion carried.

**Treasurer's Report:** At the end of October, the General Fund was at \$382,000.99 the Water Fund was at \$119,156; The Fire Department Fund was at \$481,620.55; and Trust and Agency was at \$2,725.19. The Fire Department Millage was at \$220,601.30 The budget was discussed

**Water Department:** Tim Collins was present to give an update of the Water Department. Working on completing the water tower project. South side hydrant flushing has been completed and will continue with the North side once the water tower project has been finished. Discussed work/cleaning on well 1. Discussed the plan for the updates needed for the garage.

**Fire Department;** Chief Dan Thorp was present to discuss the Fire Department. They had 33 calls last month. Still shopping around for a new jaws.

**Recreation Department:** Todd Klinger was present to discuss the Recreation Department. Do the final items needed to get ready for winter . Will be attending turf school in December.

**EMS report:** The EMS agency has received a new ambulance. The transfer van should be here early 2025. A portion of Eveline Township has joined the Authority.

**Zoning Administrator Report:** Supervisor John Ferguson's report was reviewed.

**Public Comment:** Anne Marie Conway was present to give an update on the County .

**OLD BUSINESS:**

**Parks and Recreation 5 Year Plan:** Kent Lane of Beckett and Raeder was present to discuss the work completed on the Parks and Recreation Plan. The matter was reviewed

and discussed. A Resolution requesting authorization that the draft plan to be distributed to the public for inspection was read by Ulrich . Stewart made the Motion with Hoyt supporting, to approve the Resolution. All in favor. Motion carries unanimously. **(M93-24)**

**PaBaShan Trail Maintenance Agreement:** The information was reviewed and discussed. Hoyt made the Motion, with Williams supporting, to move forward with the PaBaSHan Maintenance Agreement and pay amounts owed. All in favor. Motion carries unanimously. **(M94-24)**

#### **NEW BUSINESS:**

**Old U.S. 31:** Bid Results for repaving were reviewed and discussed. Williams made the Motion, with Stewart supporting, to approve the low bid. All in favor. Motion carried unanimously. **(M95-24)**

**Charlevoix Skatepark:** A funding assistance request from Charlevoix Community Skatepark was discussed. Williams made the Motion, with Hoyt supporting, that the Township give the Charlevoix Community Skatepark \$1,000, after a contract has been drawn up. **(M96-24)** All in favor. Motion carries unanimously.

**Fire Department:** Greg Seese has given his two week notice and his position needs to be replaced. The matter was discussed. Discussed the Enforcement Officer position and the pay for that position. Stewart made the Motion, with Williams supporting, to approve a \$600 monthly retainer for Enforcement Officer position. All in favor. Motion carried **(M97-24)**

Supervisor Update: None

**Grant:** Discussed grant award from the Charlevoix County Community Fund for Engineering study for the walkway/observation deck/platform.

**Potential Tribunal Case:** Nothing new to report

**Correspondence:** None

**Authorization to Pay Bills:** Hoyt made the Motion, with Stewart supporting, to approve the bills as requested. **(M98-24)** All in favor. Motion carried unanimously.

**Public Comment:** It was discussed how smooth the election went.

**Announcements:** None

Meeting adjourned at 8:29pm  
Respectfully submitted,  
Mindy Joy, recording secretary

