

Charlevoix Township Board Meeting

Regular Meeting Minutes

December 9, 2024

Supervisor Dan Ulrich called the meeting to order with Theda Williams, Kate Stewart, J.B. Hoyt present. Patricia Greensky was absent.

Agenda: Stewart made the Motion with Hoyt supporting to approve the agenda as presented. All in favor. Motion carried **(M99-24)**

Minutes: Hoyt made the Motion with Williams supporting, to approve the minutes as presented All in favor. Motion carried. **(M100-24)**

Treasurer's Report: Treasurer Williams was present to give an overview of the Township Accounts. The General Fund was at \$362,331.62, the Water Department was at \$155,067.57 The Fire Department was at \$446,307.36, Trust and Agency was at \$3,271.19 and the Fire Department Millage Fund was at \$ 220,601.30

Water Department: Tim Collins was present to give an update of the Water Department. They have been preparing for winter and leaves have been collected. Derek Burnett started with the water department and the fire department. Vern has passed one licensing exam and will continue work on the other areas. The North Water tower is back online and working well Discussed the issues with Well 1 on the south side. Unable to flush hydrants on the north side due to the amount of snow. Had issues with water main in Whippoorwill area. Discussed the future needs of the water department.

Fire Department; Chief Dan Thorp was present to discuss the Fire Department. Had 18 calls last month. Counseling was available to those who may need due to the recent loss of a fire department training officer. Looking at suicide awareness/prevention training. Did not get the grant for the firetruck. Hired a new person to replace Greg. Discussed status of trucks. Talked with residents on PaBaShan regarding tree removal.

Recreation Department: Todd Klinger is currently at turf school at MSU He has been working on winterization of the equipment

EMS report: The Lake Charlevoix Board discussed concerns with Jordan Valley EMS and their financial issues. Discussed hardship allowance request.

Zoning Administrator Report: Supervisor John Ferguson's report was reviewed.

Public Comment: A question regarding John Ferguson's report was asked and discussed.

OLD BUSINESS:

Water and Fire Department Personnel Status: Matter will continue to be worked on.

NEW BUSINESS:

Consumer Energy Franchise Renewal; Discussed renewal letter received from Consumers Energy regarding power to St. Mary Cement. The matter will be reviewed further and postponed until the January, 2025 Meeting. Hoyt made the Motion, with Stewart supporting, to postpone the Consumers Energy renew request until further information is available. All in favor. Motion carries. **(M101-24)**

Request for Zoning Ordinance Consultant: Hoyt gave an overview of the request. The Planning Commission requests the approval of Beckett and Raeder as a consultant to help with the Zoning Ordinance updates. Williams made the Motion, with Stewart supporting, to approve the hiring of Beckett and Raeder for the requested work. All in favor. Motion carries. **(M102-24)**

Short Term Rental Enforcement: Hoyt gave an overview of the request to use a STR Enforcement firm to help with enforcement of the STR Ordinance. Williams made the Motion, with Stewart supporting, to approve the agreement. All in favor. Motion Carries. **(M103-24)**

Assessor Contract: Discussed the independent contractor agreement for the Township Assessor, Robert Englebrecht. Hoyt made the Motion, with Williams supporting, to pay the routine duties of the assessor as a part time employee. All in favor. Motion carries **(M104-24)** Will discuss the contract with attorney Jarema.

Boss Christmas Display: Discussed the Boss Christmas display proclamation.

Supervisor's Update: Discussed the Waller Road Speed Limit, which has been lowered to 45mph between US-31 and Mercer Road; 35mph from Mercer Road to Mt. McSauba Road. The Charlevoix Country Club Tax Tribunal is still in limbo. Discussed the issues with the clerk position.

Correspondence: None.

Authorization to Pay Bills: Stewart made the Motion with Hoyt supporting to pay the bills as presented. All in favor. Motion carried **(M106-24)**

Public Comment: None

Announcements: None

Meeting adjourned at 8:33pm
Respectfully submitted,
Mindy Joy, recording secretary