

Charlevoix Township Board

Minutes of Regular Meeting

January 13, 2025

Supervisor Dan Ulrich called the meeting to order with Theda Williams, Krista Jarema and J.B. Hoyt present. Kate Stewart was absent.

Agenda: Hoyt made the Motion, with Williams supporting, to add the compensation taskforce to Old Business and a streetlight request under New Business. All in favor. Motion carried. (M01-25)

Minutes: Williams made the Motion, with Hoyt supporting, to approve the December 9, minutes. All in favor. Motion carried. **(M02-25)** Hoyt made the Motion, with Williams supporting, to approve the December 16, 2024 special meeting. All in favor. Motion carried. **(M03-25)** Hoyt made the Motion, with Ulrich supporting, so approve the December 31, 2025 Special Meeting Minutes. All in favor. Motion carried. **(M04-25)**

Treasurer's Report: Treasurer Williams was present with an overview of the Township accounts.. The General Fund was at \$ 399,095.20; the Water Fund was at \$157,182.81; the Fire Department Fund was at \$420,292.13; Trust and Agency was at \$3,817.27; and the Fire Department Millage account was at \$109,396.63. The budget was reviewed and discussed.

Water Department: Tim Collins was present to give an update. Everything going fairly smoothly. Had a service line break in Whipporwhil. Working on winter projects. Water production is up. South Well #1 is up and running. Having an issue with Well #3 on the South Side.

Fire Department: Dan Thorp was present to give an update on the Fire Department. They had 20 runs last month. Two trucks were sent out for repairs. Jaws has been ordered. Discussed needing to meet with Supervisors to discuss fire service contracts.

Recreation Department: Todd Klinger was present to give an update on the Recreation Department. Gave an update on his classes at MSU. Currently winterizing and repairing equipment as well as winter projects. Discussed planting plans for the spring. Working on a county grant which

includes new trash cans, two portable pickle ball nets as well as supports for the batter boxes.

EMS: Dan Ulrich gave an update on EMS. End of the year budget was reviewed. Discussed the concerns about transfers between hospitals. Still looking for EMTs and paramedics.

Zoning Administrator's Report: John Ferguson's report was reviewed and discussed.

Public Comment: Anne Marie Conway was present to discuss what's happening in the County including Health Department plans as well as possible improvements to the recycling;

OLD BUSINESS:

Boss Family Christmas Display Proclamation: Have not had contact with the Boss family. Matter will be postponed.

Consumer's Energy Franchise Renewal: Ulrich has contacted St. Mary Cement and the Plant Manager is currently unavailable. The matter will be postponed until there has been a discussion about the matter with the St. Mary Cement.

Appointment of Code Enforcement Officer: The Code Enforcement position was discussed. Ulrich made the Motion, with Hoyt supporting, to approve Morgan Stewart as the Code Enforcement Officer for the Township. All in favor. Motion carried. **(M-05-25)**

Compensation Taskforce: Tim Collins had met with Dan Thorp and Todd Klinger to discuss figures, which were reviewed with Stewart. Details will need to be worked out and the matter will be discussed at a future meeting.

NEW BUSINESS:

Parks and Recreation Plan: Resolution 25-001 was reviewed and discussed. Hoyt made the Motion, with Williams supporting, to approve Resolution 25-001. A roll call vote was taken and all present were in favor. Motion carried. **(M-06-25}**

Charlevoix County Recreation Appropriation Request: Resolution 25-002 was reviewed and discussed. Jarema made the Motion, with Williams supporting, to approve Resolution number 25-002. A roll call vote was taken and all present were in favor. Motion Carried. **(M07-25)**

BS&A Billing Services: Discussed possible billing service improvements. Will continue to review the matter further.

Clerk Salary: The clerk's salary was discussed. Williams made the Motion, with Hoyt supporting, that Clerk Krista Jarema will receive 25 percent of the clerk's salary and Marlene Golovich will receive 75 percent of the clerk's salary and the matter will be revisited monthly until June, 2025. All in favor. Motion carried. **(M-08-25)**

Water Department Infrastructure Replacement Planning: The matter was discussed. Hoyt and Collins will continue to work on the matter.

Streetlight: There was a citizen's request for light on Marion Center and Vernida. The matter was reviewed and discussed. Hoyt made the Motion, with Ulrich supporting, to add a streetlight on the Marion Center and Vernida intersection. All in favor. Motion carried. **(M09-25)** Adding a streetlight to Waller/31 was discussed as well as the amount of accidents that occur on Boyne City Road/31 intersection.

Update from Township Supervisor: An update on the Charlevoix Country Club Tax Tribunal Case was discussed. The matter was dismissed.

Correspondence: Discussed resignation letter of Margo Johnson as the Zoning Board of Appeals Chair Working on a replacement..

Authorization to Pay the Bills: Williams made the Motion, with Jarema supporting, to pay the bills as presented. All in favor. Motion carried **(M-10-25)**

Public Comment: None

Announcements: None

Meeting adjourned at 8:15pm
Respectfully submitted,
Mindy Joy, recording secretary