

# Charlevoix Township Board Meeting

## Special Meeting Minutes

December 31, 2024

Supervisor Dan Ulrich called the meeting to order with Theda Williams and J.B. Hoyt present. Patricia Greensky and Kate Stewart were absent.

**Agenda:** The agenda was discussed.

NEW BUSINESS:

**Resignation of Sandra Witherspoon** Discussed the resignation letter of Sandra Witherspoon who was elected as Charlevoix Township Clerk in the November 7, 2024 election. Williams made the Motion, with Hoyt supporting, to accept the resignation letter of Witherspoon which indicated that she would not accept the position as Township Clerk, as elected. All in favor. Motion carried. (M108-24)

**Appointment of Clerk:** Discussed clerk's position. Hoyt made the Motion, with Williams supporting, to approve Krista Jarema as the new Township Clerk. All in favor. Motion Carried. (M109-24)

**ARPA funds:** Williams made the Motion, with Hoyt supporting, that the \$173,677.97 ARPA funds received from the Department of Treasury 2021/2022, be allocated to the painting of the north and south water towers as reflected in our 2023/2024 budget. All in favor. Motion carried. (M110-24)

**Board of Review Members:** Current members of the Board of Review: Jerry Russell, Chair, Mitts Lee, Member; Carrie Titus, Member; and Charles Center, Alternate. Ulrich made the Motion, with Hoyt supporting, to approve the reappointment of the members listed. All in favor. Motion carried. (M111-24)

**Public Comment:** None

Meeting adjourned at 1:29pm

Respectfully submitted,

Mindy Joy, recording secretary