

## Charlevoix Township Board Meeting

October 13, 2025

7:00pm

**Approved November 10, 2025**

The Charlevoix Township Boards Meeting was called to order by Supervisor Ulrich, with Board Members Williams, Jarema, Hoyt and Stewart present.

**Agenda:** Stewart made the Motion, with Jarema supporting, to approve the agenda as presented. **(M-88-25)**

**Minutes:** Williams made the Motion, with Wiliams supporting, to approve the minutes of the September 8, 2025 with corrections. All in favor. Motion carried. **(M-89-25)**

**Treasurer's Report:** Williams was present to give an update on the accounts. The general fund was at \$ 172,785.81; the Water fund was at \$101,918.52; the Fire Department was at \$491,331.41; Trust and Agency is at \$2,192.22 ; Fire Station Millage Fund was at \$267,103.63.

**Water Department:** Collins was present to give an overview of the water department. Repairs to Well 3 are nearing completion. South side generator is fully installed; will be ready to start within two weeks. Discussed repairs for the fire issue in the south water tower. Rate study is moving forward. Currently working on Northside hydrant flushing; Southside has been completed. Max has given his notice and his position will be posted. Vern is having surgery next week and will be off work for up to six months. Had a water complaint from Mercer and discussed possible ways to correct the issue.

**Fire Department:** Thorp was present to give an overview of the Fire Department. There were 10 calls last month. The firetruck pumper has been ordered. A Grant was received for an aerial truck. Discussed staffing and the need to hire another person and purchase software maintenance management.

**Recreation Department:** Klinger was present to discuss the Recreation Department. He is working getting the campus ready for winter and preparing the baseball field so that they will be ready for spring baseball. Equipment is running well.

**EMS:** Ulrich's EMS report was reviewed and discussed.

**Zoning Administrator:** John Ferguson was present and his report was reviewed and discussed. Hoyt gave an update on the Planning Commission.

**Public Comment:** Anne Marie Conway was present to give an update on the County. The equalization department and the treasurer's department have requested the County Board of Commissioners to enter into an agreement with Pivot Point, which will provide many features on parcels not currently available and hope to have it up and running by the new year. The County has contracted with a partner to do review and suggest maximum usages of the Sheriff Department, Health Department, downtown County Building and the Shirley Roloff building. Working on materials management, including composting and recycling and discussed Networks Northwest surveys on recycling and composting.

#### OLD BUSINESS:

**Compatible Renewable Energy Ordinance:** Hoyt gave an update on the status of the ordinance. Hoyt made the Motion with Stewart supporting to reapprove the Compatible Renewable Energy Ordinance. All in favor. Motion carried. **(M-90-25)**

#### NEW BUSINESS:

**Renaming and address changes at Colorado Club Drive:** Charlevoix County Equalization Director, Emily Selph, was present to clarify details on the need for address change/name change of the road in the Colorado Club. Amy and Robert Moini, Roberta Rassieur and Gail DeMeyere were present and voiced opinions about the proposed address changes. Dan Barron was present on behalf of Denise Illitch. The Township's responsibility is only to give the road a name. The board indicated that they would be supportive of a name based upon the residents' wishes. Hoyt made the Motion, with Stewart supporting, to table the matter until the County is able to clarify what action is needed. All in favor. Motion carried. **(M-91-25)**

**1<sup>st</sup> Quarter fiscal year budget review:** The budget status was reviewed and discussed. Hoyt discussed the need to look closer into budget and its impact on future needs. Hoyt will prepare a presentation on budget preparation at the next Board Meeting.

**Closing of 4Front Credit Union Account:** Williams gave an update on the reasons to change accounts. Stewart made the Motion, with Hoyt supporting, to close the account at 4Front Credit Union. All in favor. Motion carried. **(M-92-25)**

**Workers Compensation Audit Review and Invoice:** Jarema gave an overview of the workers compensation audit. Stewart made the Motion, with Hoyt supporting, to table the matter until further information is received. All in favor. Motion carried. **(M-93-25)**

**Annual Investment in Northern Lakes Economic Alliance:** The matter was discussed. It was suggested to contact them to find out how they have supported the Township before approving payment.

**Update from Township Supervisor:** Ulrich met with FEMA last month; the request for reimbursement for debris removal costs has been approved and it is being processed. Have not heard about the request for the Fire Department expenses. Had a phone call from Parker Fairbairn letting us know that the Fire Department has received the \$1,000.000 grant for funds towards a new ladder truck.

**Correspondence:** Received a card from State Representative Fairbairn.

**Authorization to pay bills:** Williams made the Motion, with Stewart supporting, to allow the bills to be paid as presented. All in favor. Motion carried. **(M-94-25)**

**Public Comment:** None

Adjourned at 8:54pm

Respectfully submitted,

Mindy Joy, Recording secretary