

# Charlevoix Township Planning Commission

Minutes of the Regular Meeting

October 15, 2025

7:00pm

**Approved November 19, 2025**

The meeting was called to order with Savannah Bergmann, J.B. Hoyt and Ben Owens present. Ben Turschak and Bradford Lewis were absent.

**Others Present:** John Fergeson, Annalisa Sarbietti, Susan Murray, Ken Lane, Ryan Lietner and Christie Ward-Strahan

**Agenda:** Hoyt made the Motion with Owens supporting to approve the agenda as presented. All present were in favor. Motion carried.

**Minutes:** Hoyt made the Motion, with Bergmann supporting, to approve the Minutes of the September 17, 2025, Meeting as presented. All present were in favor. Motion carried.

## OLD BUSINESS:

Open Public Hearing: 7:02 RDI Properties rezone from Commercial to PRD

No comments were made.

Closed Public Hearing 7:02pm

The matter was discussed. The findings of facts were reviewed:

- The project is consistent with the Future Land Use map;
- Compatible with the surroundings;
- It is suitable for anticipated use;
- The use is suitable for this district;
- Adequate infrastructure;
- Will not have a negative impact on public safety;
- Fire protection is covered;
- complies with zoning principles and
- believes it fits with Zoning Ordinance, Master Plan, Future Land Use Map; and
- Helpful to the community.

Hoyt made the Motion, with Owens supporting, to approve the rezone of the parcel from Commercial to PRD. A roll call vote was taken and all present were in favor. Motion carried.

**Charlevoix Warehousing:** Last meeting with Charlevoix Warehousing was positive. Discussed issues that still need to be resolved.

**Short Term Rental Update:** Discussed status. Working on creating a warning and fine letter; reworked on the online application to include more information.

**Zoning Administrator Report:** John Ferguson was present and his report was reviewed and discussed.

**Code Enforcement Update:** Various issues were discussed.

**NEW BUSINESS:**

**Public Comment:** None

**Zoning Ordinance:** Ken Lane, of Beckett and Raeder, was present to discuss proposed changes to the Zoning Ordinance.

**Public Comment:** None

**Correspondence:** None

Meeting adjourned at 7:52pm

Respectfully submitted

Mindy Joy, Recording Secretary