

## Charlevoix Township Board Meeting

January 12, 2026

7:00pm

The Charlevoix Township Board Meeting was called to order by Supervisor Ulrich with Board Members Williams, Jarema, Stewart and Hoyt present

**Agenda:** Stewart made the Motion with Hoyt supporting, to approve the agenda as presented. All in favor. Motion carried. **(M01-26)**

**Minutes:** Williams made the Motion, with Jarema supporting, to approve the December 8, 2025 Minutes, with corrections. All in favor. Motion carried **(M02-26)**. Stewart made the Motion, with Williams supporting, to approve the December 15, 2025 Special Meeting Minutes, as presented. All in favor. Motion carried. **(M03-26)**

**Treasurer's Report:** Williams gave an update on the accounts. At the end of December, the General Fund was at \$59,455.42; the Water Fund was at \$68,982.19; The Fire Department was at \$454,516.14; Trust and Agency was at \$4,109.98; and the Fire Station Millage Account was at \$150,177.56. The budget was discussed.

**Water Department:** Collins was present to give an update on the Water Department. Anthony started and is catching on well. Vern should return on January 13<sup>th</sup>. Discussed a possible agreement with Matt's Underground for as needed service. The feasibility study is about 90% complete. The rate study is moving forward. Production numbers are down from last year.

**Recreation:** Collins gave an update on the Recreation Department. All equipment has been winterized. Discussed a new youth flag football league starting up. They plan on using soccer fields for practices.

**Fire Department:** Thorp was present to give an overview of the Fire Department. There were 35 calls last month. All trucks are back in service. Working on improving the dive trailer. Discussed the generator and the issues they are having with it. Discussed status of billings. Hoping to start interviews this week.

**EMS:** Ulrich gave an update of LCEMS. His report was reviewed and discussed.

**Zoning Administrator:** John Ferguson's report was reviewed and discussed. Hoyt gave an update of the Planning Commission.

**Public Comment:** Anne Marie Conway was present discussed upcoming meeting the City of Charlevoix is having regarding zoning. The boardwalk for the trail going to Petoskey needs repair.

## OLD BUSINESS

**Health Savings Plan Update:** Discussed options for employees to contribute to a Health Savings Plan. Williams made the Motion, with Stewart supporting, to inform employees of the Plan and use the employee self-contributing plan. All in favor. Motion carried. (M-04-26)

**Addition of "Tribal Grants Expenditures" Line Item to Fire Department:** Discussed establishing a line item to expenditures. Hoyt made the Motion, with Stewart supporting, to add a line-item expenditure for Tribal Grants. All in favor. Motion carried. (M05-26)

## NEW BUSINESS

**Renewal of Spark Group Consulting Agreement:** Discussed Spark Group consulting services. Ulrich made the Motion, with Williams supporting, to approve the contract addendum for Spark Group. All in favor. Motion carried. (M06-26)

**Retaining Foster, Swift, Collins & Smith, P.C. as legal counsel for specific areas:** Hoyt presented information regarding the need for specialized counsel, on an hourly basis, to be used as needed. Hoyt made the Motion, with Stewart supporting, to use Foster, Swift, Collins & Smith, P.C., as needed, on an hourly basis. All in favor. Motion carried. (M-07-26)

**Resolution of #26-001 Millage Ballot Language Approval:** The resolution was reviewed and discussed. Williams made the Motion, with Jarema supporting to approve Resolution 26-001, with the removal of the ambulance service. A roll call vote was taken and all were in favor. Motion carried. (M-08-26)

**Resolution of #26-002 EGLE Coastal Management Program Grant Request:** The Resolution was reviewed and discussed. Jarema made the Motion with Stewart supporting to approve Resolution 26-002. A roll call vote was taken and all were in favor. Motion carried. (M09-26)

**Resolution of 26-003 - 2026 Charlevoix County Recreation Appropriation Request (Pavilion Upgrades):** The Resolution was reviewed and discussed. Williams made the Motion, with Ulrich supporting, to adopt Resolution 26-003. A roll call vote was taken and all were in favor. Motion carried. (M10-26)

**Resolution 26-004 - 2026 Charlevoix County Recreation Appropriation Request**

**(Benches):** The Resolution was reviewed and discussed. Stewart made the Motion, with Jarema supporting, to approve Resolution 26-004. A roll call vote was taken and all were in favor. Motion carried. **(M-11-26)**

**Todd Klinger unpaid leave request/health care coverage proposal:** The matter was discussed. Williams made the Motion, with Stewart supporting, to approve the unpaid leave for Todd Klinger. All in favor. Motion carried. **(M12-26)**

**Response to Charlevoix County Sheriff Department Active Violence Training Program:** Hoyt gave an overview of the training. Hoyt made the Motion, with Stewart supporting, to move forward with the active violence training. All in favor. Motion carried. **(M13-26)**

**Update from Township Supervisor:** Continuing to meet with John Kurtz on the residential development project on Sheridan. (Timms property) The project is moving forward. Discussed status of mushroom house issues.

**Authorization to pay bills:** Williams made the Motion, with Stewart supporting, to approve payment of the bills. All in favor. Motion carried. **(M-14-26)**

**Public Comments:** None.

Adjournment: 8:25pm

Respectfully submitted,

Mindy Joy Recording Secretary