

## Charlevoix Township Board Meeting

February 9, 2026

7:00pm

**Approved March 9, 2026**

The Charlevoix Township Board Meeting was called to order by Supervisor Ulrich with Board Members Jarema, Stewart and Hoyt. Williams was absent.

**Agenda:** Stewart made the Motion, with Jarema supporting to approve the Agenda with the addition of a discussion about Revenue Comparison under New Business. All in favor. Motion carried. **(M-19-26)**

**Minutes:** Jarema made the Motion, with Stewart supporting, to approve the Minutes of the January 12, 2026 Meeting, with corrections. **(M20-26)** All in favor. Motion carried. Jarema made the Motion, with Stewart supporting, to approve the Minutes of the January 14, 2026 Special Meeting. All in favor. Motion carried. **(M21-26)** Stewart made the Motion, with Ulrich supporting, to approve the Minutes of the February 5, 2026 Special Meeting, with corrections. All in favor. Motion carried. **(M-22-26)**

**Treasurer's Report:** Jarema gave an update on the accounts. The General Fund was at \$305,531.63; the Water Department was at \$31,897.63; the Fire Department was at \$472,551.33; Trust and Agency was at \$4,916.22; and the Fire Station Millage was at \$236,420.21.

**Water Report:** Tim Collins was present to give an overview of the Township. Working on yearly reports. Working on water testing in preparation for the water feasibility study meeting. Preparing information on his duties.

**Fire Department:** Thorp was present to discuss the status of the Fire Department. They had 39 calls last month. There is a new employee starting March 1<sup>st</sup>. Discussed new hire, process and pay rates. Stewart made the Motion with Jarema supporting, to approve wages for Fire Department employees. All in favor. Motion carried. **(M-23-26)**

**Recreation Department:** No report.

**EMS Report:** Not available.

**Zoning Administrator Report:** John Ferguson's Report was discussed. Hoyt gave a Planning Commission update.

**Public Comments:** Ulrich expressed thanks for support during his recent hospitalization.

OLD BUSINESS

**Status of Agreement with City for Purchase of Aerial Fire Truck:** Waiting for information and funds from the State

**Update of Witherspoon Family Use of Township Hall:** The Witherspoon family will be using the Township Hall for John James. He will lie in state at the Charlevoix Township Hall from Wednesday, February 11, at 11:00 a.m. until Friday, February 13, at 11:00 a.m.

**NEW BUSINESS:**

**Resolution 26-006: To Share Assessing and Tax Information with Charlevoix County Parcel Map Website:** The Resolution was reviewed and discussed. Hoyt made the Motion, with Stewart supporting, to approve Resolution 26-006. A roll call vote was taken and all present were in favor. Motion carried. **(M24-26)**

**Recommendation/Approval of Planning Commission Candidate for Open Seat:** Two people have expressed an interest in the open position. The matter will be discussed further at the next Planning Commission Meeting.

**Adoption of MTA Principals of Governance Statement:** The matter was discussed. Stewart made the Motion, with Ulrich supporting, to approve Resolution 27-006, the Adoption of the MTA Principals of Governance Statement. A roll call vote was taken, and all present were in favor. Motion carried. **(M-25-26)**

**Proposal to streamline meeting agendas:** Hoyt presented information proposing use of a consent agenda to help streamline meetings. Hoyt made the Motion, with Stewart supporting, to approve using a Consent Agenda. All in favor. Motion carried. **(M-26-26)**

**Comparison of Tax Revenue:** Operating Revenue document comparing Charlevoix Township vs City of Charlevoix was reviewed and discussed.

**Update from the Supervisor:** upcoming meetings were discussed.

February 11	9am-12pm	Water Department Study Report (at Fire Station)
March 2	7-9pm	Response to Active Violence Training (Special Board Meeting)
March 7	8am-12pm	Strategic Planning Session 1 (Special Board Meeting)
March 9	9am-12pm	Board of Review Public Meeting #1
March 9	1-4pm	Board of Review Public Meeting #2
March 11	2-5pm	Board of Review Public Meeting #3
March 11	6pm -9pm	Board of Review Public Meeting #4

**Correspondence:** Reviewed and discussed letter from Nancy LaCroix

**Authorization to Pay Bills:** Hoyt made the Motion, with Stewart supporting, to approve payment of the bills. All in favor. Motion carried. **(M27-26)**

**Public Comments:** None

Meeting Adjourned at 7:51pm  
Respectfully submitted,  
Mindy Joy, recording secretary