

Charlevoix Township Board Meeting

April 13, 2026

7:00pm

Minutes Approved May 11, 2026

The Charlevoix Township Board Meeting was called to order by Supervisor Ulrich with Jarema, Williams, Stewart and Hoyt Present.

Agenda: Jarema requested that the request from Rick Randall's request be added under old business

Consent Agenda: Stewart made the Motion, with Jarema supporting, to approve the Consent Agenda which included the Minutes from March 9, 2026, Board meeting, with corrections. All in favor. Motion carried. **(M43-26)**

METRO Act agreement: The matter was discussed. Williams made the Motion, with Ulrich supporting, to approve the Metro Act Agreement Resolution 26-006. All in favor. Motion carried. **(M44-26)**

Cherry Pie Event: Rick Randall's request was discussed. Dan Thorp will contact Rick Randall to clarify parking request.

NEW BUSINESS:

Boulder Park Residents Tourism Concerns: Representatives of the PORCH group (Protect Our Rights as Charlevoix Homeowners) was present to discuss concerns regarding tours of Mushroom Houses. Sheriff Vondra was present to discuss what actions, if any, he can take. A representative of Mushroom House Tours was present to address their concerns. The matter was discussed. The Board stated that they would like to reach a resolution that would satisfy all parties involved.

7:42pm A five-minute recess was taken

7:46pm Recess ended

Water Department Management Options: Aaron Nordman of Performance Engineering, Inc. (PEI) was present to discuss options for the Township Water Department Operations.

1. Status Quo – Hire a new Operator and use PEI when needed
2. Hiring new operator in charge with a two-person staff and use PEI when needed.
3. Go to a more contracted operation of the system with PEI taking over management and the day-to-day responsibilities.
4. Go all in with PEI staffing, managing and overseeing the water system

The matter was reviewed and discussed. Hoyt made the Motion, with Stewart supporting, to work with Performance Engineering, Inc. to work out the details on Option #4 and negotiate a contract. A roll call vote was taken with Ulrich, Williams, Jarema, Stewart and Hoyt in favor. Motion carried. **(M45-26)**

Kubota Tractor End of Lease Options: Todd Klinger was present to discuss the lease of the Kubota Tractor. He recommended the purchase of the tractor when the lease is up. Williams made the Motion, with Hoyt supporting, to approve the purchase of the Kubota tractor. A roll call vote was taken with Ulrich, Williams, Jarema, Stewart and Hoyt in favor. Motion carried. **(M46-26)**

Planning Commission Updates/RDI Development: Zoning Administrator John Ferguson was present. He reviewed his report and gave an update on the Planning Commission and RDI Development.

Establishment of part-time CDL Driver Position: Discussed the need for a CDL Driver for the Township. Williams made the Motion, with Stewart supporting, to approve the job description . All in favor. Motion carried. **(M47-26)**

Update from Township Supervisor: Grant Application Status – Motion to approve application to the Charlevoix County Community Foundation. The new AEDs have been ordered. Moving forward with the grant request to approve three AEDs. In the final steps to get the money from the State of Michigan for \$1,000,000 grant for the aerial firetruck.

Correspondence: Discussed cyber training status. Discussed retention pond

Additional Public Comments: None

Announcements: A reminder was given about strategic planning monthly reports and budget reports and adjustments will need to be reviewed next month.

Adjournment: Hoyt made the Motion, with Williams supporting, to adjourn.

Adjourned at 8:54pm

Respectfully submitted,

Mindy Joy, Recording Secretary

